

Scoil Bhríde,

Kilbride, Clonee, Co. Meath, D15 XA32.

Telephone: 01-8210300

Email: info@scoilbhridens.ie

Web: http://www.scoilbhridens.ie

Roll No: 168250

Principal: *Julie Dowd*

Deputy Principal: *Sheila Dempsey*



Procedures for Enrolment for Senior Infants to 6th Class 2024/2025

The Admissions Policy and the Annual Admissions Notice have been uploaded to this website. Please read both before completing the Application for Admission Form.

The link to the Enrolment Form for Junior Infants 2024/2025 will be available from 8th January to 26th January 2024 inclusive. Therefore, you will not be able to complete the form in advance of 8th January 2024. Please ensure you complete the Enrolment Form fully and you use capital letters when inputting your Eircode. The Admissions process is slightly different for siblings and non-siblings.

Siblings: Please submit your application via our website (www.scoilbhridens.ie) by clicking on 'Online Enrolment Form 2024/2025'. Your child's **Original** Birth Certificate should be placed in an envelope and dropped into the school office between 09:00 – 15:00, Monday to Friday. The Birth Certificate will be photocopied and a note made that the original document was sighted. The original certificate will be returned to you, by post, to the address submitted on your Application form, or, given to the oldest family member who attends the school. **THE APPLICATION IS NOT VALID AND CANNOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS HAVE BEEN RECEIVED IN THE SCHOOL OFFICE, WITHIN THE 8th – 26th JANUARY TIMEFRAME.**

Non-Siblings: Please submit your application via our website (www.scoilbhridens.ie) by clicking on 'Online Enrolment Form 2024/2025'. Your child's Original Birth Certificate and one of the listed *SPECIFIC DOCUMENTS required by the Board of Management as proof of address, should be posted to the school or placed in an envelope and dropped into the school office between 09:00 – 15:00 Monday to Friday. The Birth Certificate will be photocopied and a note made that the original document was sighted. The original certificate and other document supplied will be returned to you, by post, to the address submitted on your Application form. **THE APPLICATION IS NOT VALID AND CANNOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS HAVE BEEN RECEIVED IN THE SCHOOL OFFICE, WITHIN THE 8th – 26th JANUARY TIMEFRAME.**

If you have any queries which have not been addressed in the Policy document, the Annual Admissions Notice or the Procedures for Enrolment, please email info@scoilbhridens.ie and we will respond to your query as soon as possible.

* Bills from any of the following list of Service Providers will suffice: Electricity or Gas, Landline Telephone, TV Service (NOT TV LICENCE), Mobile Phone, Refuse Collection, Motor Car Insurance Certificate, Tax Credit Certificate, Social Welfare Documentation.

PLEASE NOTE UTILITY BILLS MUST BE DATED WITHIN THREE MONTHS OF SCHOOL ENROLMENT DATES.