



Scoil Bhríde, Kilbride, Clonee, Co. Meath, D15 XA32.

Telephone: 01-8210300 Email: [info@scoilbhridens.ie](mailto:info@scoilbhridens.ie)

Web: <http://www.scoilbhridens.ie> Roll No.: 168250

Registered Charity No.: 20131135

Acting Principal: *Sheila Dempsey*

Acting Deputy Principal: *Alison Murphy*

## Procedures for Enrolment for Junior Infants September 2025/2026

The Admissions Policy and the Annual Admissions Notice have been uploaded to this website. Please read both before completing the Application for Admission Form.

The link to the Enrolment Form for Junior Infants 2025/2026 will be available from 6<sup>th</sup> January to 24<sup>th</sup> January 2025 inclusive. Therefore, you will not be able to complete the form in advance of 6<sup>th</sup> January 2025. Please ensure you complete the Enrolment Form fully and you use capital letters when inputting your Eircode. The Admissions process is slightly different for siblings and non-siblings.

**Siblings:** Please submit your application via our website ([www.scoilbhridens.ie](http://www.scoilbhridens.ie)) by clicking on 'Online Enrolment Form 2025/2026'. Your child's **Original** Birth Certificate should be placed in an envelope and dropped into the school office between 09:00 – 15:00, Monday to Friday. The Birth Certificate will be photocopied and a note made that the original document was sighted. The original certificate will be returned to you, by post, to the address submitted on your Application form, or, given to the oldest family member who attends the school. **THE APPLICATION IS NOT VALID AND CANNOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS HAVE BEEN RECEIVED IN THE SCHOOL OFFICE, WITHIN THE 6<sup>th</sup> – 24<sup>th</sup> JANUARY TIMEFRAME.**

**Non-Siblings:** Please submit your application via our website ([www.scoilbhridens.ie](http://www.scoilbhridens.ie)) by clicking on 'Online Enrolment Form 2025/2026'. Your child's Original Birth Certificate and one of the listed \*SPECIFIC DOCUMENTS required by the Board of Management as proof of address, should be posted to the school or placed in an envelope and dropped into the school office between 09:00 – 15:00 Monday to Friday. The Birth Certificate will be photocopied and a note made that the original document was sighted. The original certificate and other document supplied will be returned to you, by post, to the address submitted on your Application form. **THE APPLICATION IS NOT VALID AND CANNOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS HAVE BEEN RECEIVED IN THE SCHOOL OFFICE, WITHIN THE 6<sup>th</sup> – 24<sup>th</sup> JANUARY TIMEFRAME.**

If you have any queries which have not been addressed in the Policy document, the Annual Admissions Notice or the Procedures for Enrolment, please email [info@scoilbhridens.ie](mailto:info@scoilbhridens.ie) and we will respond to your query as soon as possible.

\* Bills from any of the following list of Service Providers will suffice: Electricity or Gas, Landline Telephone, TV Service (NOT TV LICENCE), Mobile Phone, Refuse Collection, Motor Car Insurance Certificate, Tax Credit Certificate, Social Welfare Documentation.

PLEASE NOTE UTILITY BILLS MUST BE DATED WITHIN THREE MONTHS OF SCHOOL ENROLMENT DATES.